



Developing and Administering a Child Care and Education Program

Anne G. Dorsey, Dorothy June Sciarra

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Developing and Administering a Child Care and Education Program, 6E serves as a clear guide for new and experienced directors and emphasizes the director's responsibility for being a leader in both program and people maintenance. In keeping with the current movement to standards-based programs, the text guides directors to understand their role in curriculum selection and development, and addresses the issue of assessment. Also presented are the business skills and knowledge that every director must have: funding; budgeting; selecting, training, and supervising staff; housing the program; purchasing equipment; and evaluating the program. With an increased emphasis on diversity in all aspects of the program, annotated web site listings at the conclusion of each chapter, forms, documents, additional resources, updated material on the new accreditation system, and additional material on the use of technology, this text gives early childhood professionals the tools they need to implement an excellent program for young children and their families. In addition, special features of the text include a Director's Library, which provides easy access to a wide range of sources of information for busy directors; a Director's Corner feature that gives students an opportunity to learn the perspectives of working directors; and Working Papers to be used as student assignments.

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